

# Daily Attendance Report (Summary Report)

01 Nov 2023 To 07 Nov 2023

Company: Kamlakant Shukla Institute

Printed On : Dec 23 2024 12:34

Department: Staff

Employee Code: 1 Employee Name : Dr. Vandana Chauhan

| Date      | InTime   | Out Time | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 09:59:43 | 03:50:56 | NS    | 06:08:47       | Present |         |
| 02-Nov-23 | 09:58:29 | 04:01:12 | NS    | 05:57:17       | Present |         |
| 03-Nov-23 | 09:59:37 | 04:00:30 | NS    | 05:59:07       | Present |         |
| 04-Nov-23 | 10:00:34 | 04:03:27 | NS    | 05:57:07       | Present |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 06-Nov-23 | 10:03:49 | 04:02:19 | NS    | 06:01:30       | Present |         |
| 07-Nov-23 | 10:01:56 | 04:04:16 | NS    | 05:57:40       | Present |         |

Total Duration= 36 Hrs 01 Min , Present Days=06 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Employee Code: 2 Employee Name : Mrs. Purnima Kaushik

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 02-Nov-23 | 09:45:00 | 03:55:12 | NS    | 05:49:48       | Present |         |
| 03-Nov-23 | 09:59:13 | 03:50:11 | NS    | 06:09:02       | Present |         |
| 04-Nov-23 | 10:05:39 | 03:50:27 | NS    | 06:15:12       | Present |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 06-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 07-Nov-23 | 10:03:44 | 03:50:16 | NS    | 06:13:28       | Present |         |

Total Duration=24 Hrs 27 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =1

Employee Code: 3 Employee Name : Miss. Bhawana Henwar

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 02-Nov-23 | 10:01:12 | 04:01:18 | NS    | 05:59:54       | Present |         |
| 03-Nov-23 | 10:05:35 | 04:02:36 | NS    | 06:02:59       | Present |         |
| 04-Nov-23 | 10:00:34 | 04:01:17 | NS    | 05:59:17       | Present |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 06-Nov-23 | 09:56:51 | 03:50:29 | NS    | 06:06:22       | Present |         |
| 07-Nov-23 | 09:58:18 | 04:00:13 | NS    | 05:58:05       | Present |         |

Total Duration=30 Hrs 6 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =1

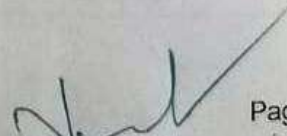
Employee Code: 4 Employee Name : Mrs. Nabamita Maiti

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 09:58:59 | 04:01:26 | NS    | 05:57:33       | Present |         |
| 02-Nov-23 | 10:13:49 | 04:02:27 | NS    | 06:11:22       | Present |         |
| 03-Nov-23 | 10:01:06 | 04:03:39 | NS    | 05:57:27       | Present |         |
| 04-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 06-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 07-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |

Total Duration=18 Hrs 6 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =1

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**PRINCIPAL**  
**KAMLAKANT SHUKLA INSTITUTE**  
**BHATAPADA (C.G.)**

# Daily Attendance Report (Summary Report)

01 Nov 2023 To 07 Nov 2023

Company: Kamlakant Shukla Institute

Printed On : Dec 23 2024 12:34

Employee Code: 5 Employee Name : Miss. Neha Singh

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 00:00    | 00:00    | NS    |                | Absent  |         |
| 02-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 03-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 04-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 06-Nov-23 | 09:32:07 | 03:00:39 | NS    | 00:00:00       | Absent  |         |
| 07-Nov-23 | 09:28:36 | 03:35:12 | NS    | 06:31:28       | Present |         |
|           |          |          |       | 05:53:24       | Present |         |

Total Duration= 12 Hrs 24 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =1

Employee Code: 6 Employee Name : Mrs. Sumita Bera

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 10:00:41 | 03:59:39 | NS    | 06:01:02       | Present |         |
| 02-Nov-23 | 10:00:17 | 03:55:01 | NS    | 06:05:16       | Present |         |
| 03-Nov-23 | 10:01:23 | 03:58:00 | NS    | 06:03:23       | Present |         |
| 04-Nov-23 | 10:02:39 | 04:00:56 | NS    | 06:01:43       | Present |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 06-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 07-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |

Total Duration=24 Hrs 11 Min , PresentDays= 4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =1

Employee Code: 7 Employee Name : Mrs. Archana Dhote

| Date      | InTime | OutTime | Shift | Total Duration | Status | Remarks |
|-----------|--------|---------|-------|----------------|--------|---------|
| 01-Nov-23 | 00:00  | 00:00   | NS    | 00:00:00       | Absent |         |
| 02-Nov-23 | 00:00  | 00:00   | NS    | 00:00:00       | Absent |         |
| 03-Nov-23 | 00:00  | 00:00   | NS    | 00:00:00       | Absent |         |
| 04-Nov-23 | 00:00  | 00:00   | NS    | 00:00:00       | Absent |         |
| 05-Nov-23 | 00:00  | 00:00   | NS    | 00:00:00       | Absent |         |
| 06-Nov-23 | 00:00  | 00:00   | NS    | 00:00:00       | Absent |         |
| 07-Nov-23 | 00:00  | 00:00   | NS    | 00:00:00       | Absent |         |

Total Duration=00 Hrs 00 Min , PresentDays=0 , Leaves=6 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Employee Code: 8 Employee Name : Miss Anupama Umare

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 02-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 03-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 04-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 06-Nov-23 | 10:01:43 | 04:01:26 | NS    | 06:00:17       | Present |         |
| 07-Nov-23 | 09:58:18 | 04:00:41 | NS    | 05:57:37       | Present |         |


Total Duration=11 Hrs 57 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =1

Employee Code: 9 Employee Name : Dr. Dolly Aheer

| Date | InTime | OutTime | Shift | Total Duration | Status | Remarks |
|------|--------|---------|-------|----------------|--------|---------|
|------|--------|---------|-------|----------------|--------|---------|

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| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 10:01:27 | 04:03:01 | NS    | 05:58:26       | Present |         |
| 02-Nov-23 | 10:02:33 | 04:01:36 | NS    | 06:00:57       | Present |         |
| 03-Nov-23 | 09:57:42 | 04:00:43 | NS    | 05:56:59       | Present |         |
| 04-Nov-23 | 09:59:19 | 04:00:57 | NS    | 05:58:22       | Present |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 06-Nov-23 | 09:57:29 | 04:01:12 | NS    | 05:56:17       | Present |         |
| 07-Nov-23 | 10:59:57 | 04:00:30 | NS    | 06:59:27       | Present |         |

Total Duration=36 Hrs 50 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Employee Code: 10

Employee Name : Dr. Kabita Tiwari

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 09:55:29 | 03:50:12 | NS    | 06:05:17       | Present |         |
| 02-Nov-23 | 09:57:26 | 03:53:26 | NS    | 06:04:00       | Present |         |
| 03-Nov-23 | 10:00:06 | 03:57:19 | NS    | 06:02:47       | Present |         |
| 04-Nov-23 | 10:01:06 | 04:02:26 | NS    | 05:58:40       | Present |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00:00       | Absent  |         |
| 06-Nov-23 | 09:58:54 | 04:00:17 | NS    | 05:58:37       | Present |         |
| 07-Nov-23 | 10:10:02 | 04:02:16 | NS    | 06:07:46       | Present |         |

Total Duration=36 Hrs 17 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Employee Code: 11

Employee Name : Mrs. Sabina Kausar

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 10:00:44 | 03:59:43 | NS    | 06:01:01       | Present |         |
| 02-Nov-23 | 09:59:52 | 03:58:12 | NS    | 06:01:40       | Present |         |
| 03-Nov-23 | 10:00:15 | 04:01:33 | NS    | 05:58:42       | Present |         |
| 04-Nov-23 | 09:58:12 | 04:02:42 | NS    | 05:55:30       | Present |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00          | Absent  |         |
| 06-Nov-23 | 10:03:23 | 04:00:56 | NS    | 06:02:27       | Present |         |
| 07-Nov-23 | 10:05:07 | 03:58:30 | NS    | 06:06:37       | Present |         |

Total Duration=36 Hrs 05 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Employee Code: 12

Employee Name : Mrs. Smriti Singh

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 00:00    | 00:00    | NS    | 00:00          | Absent  |         |
| 02-Nov-23 | 00:00    | 00:00    | NS    | 00:00          | Absent  |         |
| 03-Nov-23 | 09:50:19 | 03:30:08 | NS    | 06:20:11       | Present |         |
| 04-Nov-23 | 09:55:26 | 03:35:37 | NS    | 06:19:49       | Present |         |
| 05-Nov-23 | 00:00    | 00:00    | NS    | 00:00          | Absent  |         |
| 06-Nov-23 | 00:00    | 00:00    | NS    | 00:00          | Absent  |         |
| 07-Nov-23 | 00:00    | 00:00    | NS    | 00:00          | Absent  |         |

Total Duration=12 Hrs 40 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =1

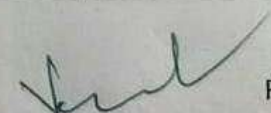
Employee Code: 13

Employee Name : Mr. Askaran Das

| Date      | InTime   | OutTime  | Shift | Total Duration | Status  | Remarks |
|-----------|----------|----------|-------|----------------|---------|---------|
| 01-Nov-23 | 09:30:12 | 04:00:56 | NS    | 05:29:16       | Present |         |
| 02-Nov-23 | 09:43:26 | 04:01:12 | NS    | 05:42:14       | Present |         |

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|           |          |          |    |          |         |  |
|-----------|----------|----------|----|----------|---------|--|
| 03-Nov-23 | 10:05:18 | 04:00:26 | NS | 06:04:52 | Present |  |
| 04-Nov-23 | 09:49:23 | 04:01:12 | NS | 05:48:11 | Present |  |
| 05-Nov-23 | 00:00    | 00:00    | NS | 00:00    | Absent  |  |
| 06-Nov-23 | 10:00:04 | 04:01:19 | NS | 05:58:45 | Present |  |
| 07-Nov-23 | 09:55:11 | 04:02:14 | NS | 05:52:57 | Present |  |

Total Duration=34 Hrs 56 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays= 0 , Weekly Off =1

  
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